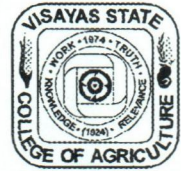


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



23 October 2000

MEMORANDUM CIRCULAR NO. 87

Series of 2000

T O: All Department/Office Heads and Center Directors


R E: Hoarding of Gasoline, Diesel and Other Combustible Liquid in your Respective Departments/Centers

It has been reported that departments/offices or centers withdrew gasoline, diesel and other combustible liquid from our Fuel Depot in bulk and just stored these items in inappropriate containers.

Please be informed that these materials are fire hazards and they require special storage areas and handling equipment such as pumps, pipelines and special storage tanks (COA Manual on Property Custodianship). Thus, just placing these items in cans or open tanks is a violation of the prescribed storage requirement and is therefore a big responsibility/accountability to the department/office head and center directors concerned especially if accident happens.

In view of this, everybody is warned against storing of gasoline, diesel and similar combustible material in the ViSCA premises.

For strict compliance.


PACIENCIA P. MILAN
President