

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

14 January 2005

MEMORANDUM NO. 17

Series of 2005

T O: Engr. Manolo B. Loreto

R E: Designation as Head, National Service Program Office

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head, National Service Program Office on hold-over capacity until a new Head shall have been recommended by the Search Committee.

As Head, you are entitled to the privileges granted and responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc:

OVPAF.

OUS -

Registrar

College Dean

HRMDO ODF

Accounting

Budget ODA

DAE

Records

File

JEAN, OYM

DEAN , COF

DEM CEAT

PEAN CAS.

DEAN CA

DELN, CO