



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph

Office of the President

11 June 2013

MEMORANDUM NO. 169

Series of 2013

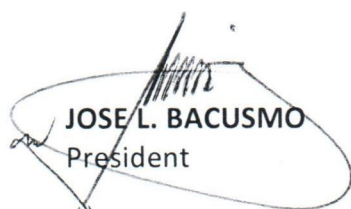
**T O: Ms. Louella C. Ampac
Mr. Simeon P. Sedrome
Ms. Teresita L. Quiñanola**

R E: Ad Hoc Committee to Investigate Reported Missing Log Book of ODAHRD

With Ms. Louella C. Ampac as Chairperson, please constitute yourselves into an Ad Hoc Committee to investigate the reported missing attendance log book of ODAHRD.

Kindly submit your report on or before July 15, 2013.

Please be guided accordingly.


JOSE L. BACUSMO
President

694 3082
4/24

VISAYAS STATE UNIVERSITY
Visca, Baybay City

SECURITY SERVICES OFFICE

SSO WEEKLY INCIDENT REPORT

Days Covered: 14 - 20 April 2013

3rd Week of April 2013

DATE/TIME	INCIDENT	STATUS/ACTION TAKEN	REMARK
16 April 1525H	Goat Reported Lost While Pastured. Reported: SG TAN BE JR	Please see hereto attached Incident Report. No follow-up report had been received from the owner.	Recorded on the Blotter.
17 April 1045H	Laptop Units Reported Missing at DCST. Reported: SG TAN BE JR	Please see hereto attached Incident Report.	Recorded on the Blotter.
19 April 0813H	ODAHRD Attendance Log Book Reported Missing Reported: SG TAN BE JR	Please see hereto attached Incident Report.	Recorded on the Blotter.
1400H	Fighting Cock Reported Stolen. Reported: SG TAN BE JR	Please see hereto attached Incident Report.	Recorded on the Blotter.

Handwritten notes:
Refuse to
let as
investigate
in the
incident
Thompson

Prepared by:
Antonio Basilon
ANTONIO BASILON
Security Agent I

NOTED:
[Signature]
CELSO GUINAO
Head, Security Office

NOTED:

CC
CP
OVSAT
ODAHRD
LRE

JOSE L. BACUSNO
PRESIDENT