

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

23 August 2005

MEMORANDUM NO. 211

Series of 2005

T O: Engr. Winston M. Tabada

R E: Designation as Head, Department of Computer Science and Technology

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head, Department of Computer Science and Technology effective September 1, 2005 until December 31, 2007 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CIENCIA P. MILAN

cc: OVPDEA

OVPAA

OVPAF

ODREX

ODCI OUS

Registrar

Directors

College Deans

USSO

DCST

HRMDO

ODF

ODA COA

Accounting

Budget

Records

File