



# VISAYAS STATE UNIVERSITY

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*Office of the President*

4 November 2008

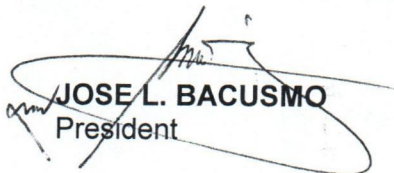
**MEMORANDUM NO.** 218  
Series of 2008

**T O: Prof. Alberta M. Samson**  
**R E: Designation as Head, Department of Teacher Education,  
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Dr. Felipe S. Casas you are hereby designated Head of the Department of Teacher Education, VSU – Villaba Campus effective November 1, 2008 to October 31, 2009 until revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: Prof. Felipe S. Casas  
VSU – Villaba Campus  
OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
ODA  
ODF  
COA  
HRMDO  
Accounting  
Cash  
Records  
File