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Office of the President

23 September 2009

MEMORANDUM NO. 199

Series of 2009

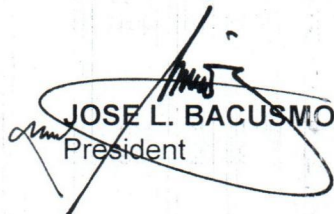
T O: Dr. Merlita D. Veloso

R E: Renewal of Designation as College Secretary, VSU – Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe S. Casas, your designation as College Secretary of the VSU – Villaba Campus is hereby renewed effective September 1, 2009 to August 31, 2010 or unless sooner revoked or terminated by higher authorities.

As College Secretary, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Prof. Felipe S. Casas
VSU-Villaba Campus
OVPA
OVPAF
OVPPRG
OVPRE
OUS
ODA
ODF
COA
HRMDO
Accounting
Cash
Records
File