



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

*Office of the President*

16 January 2004

**MEMORANDUM NO. 17**  
Series of 2004

**T O: Ms. Delia L. Silao**

**R E: Designation as Liaison Officer for CHED ZRC 8**

Your designation as Liaison Officer for CHED ZRC 8 is hereby renewed effective January 1, 2004 until December 31, 2004 or unless sooner terminated or revoked by higher authorities. As Liaison Officer you are entitled to an honorarium of **FIVE HUNDRED PESOS (P500.00)** per month subject to availability of funds and pertinent accounting and auditing policies.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President 

cc: Dr. A. S. Almendras-Ferraren  
Prof. R. O. D. Velarde  
Accounting Division  
HRMDO  
Cash Division  
Records  
File