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Office of the President

31 August 2011

MEMORANDUM NO. 194
Series of 2011

T 0:

Atty. Rysan C. Guinocor Dr. Nelen P. Lambert Prof. Lilian B. Nuñez

Ms. Ma. Cristina U. Ramirez Mr. Simeon P. Sedrome Ms. Asteria A. Sevilla

R E: Formal Investigation for the Offense of Simple Neglect of Duty

With Atty. Rysan Guinocor as Chairperson and Ms. Asteria Sevilla as Secretary, please constitute yourselves into a Formal Investigation Committee to conduct investigation on the alleged negligence committed by a Watchman of VSU Isabel Campus, Cherrypico S. Miape. Attached is a copy of the Formal Charge and his corresponding Answer.

Please submit your report and recommendation to this office the soonest time possible.

JOSE L. BACUSMO