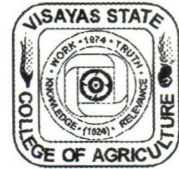


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VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



9 November 2000

MEMORANDUM NO. 198
Series of 2000

T O: Mr. Joel M. Ancheta *11/9 w*
R E: Designation as OIC of ViSCA Security Office

Your designation as Officer-in-Charge, ViSCA Security Office is hereby renewed on hold-over capacity until December 31, 2000 unless sooner terminated or revoked by higher authorities.

As OIC of ViSCA Security Office, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

[Signature]
PACIENCIA P. MILAN
President *aka*

cc: OVPAA *11-13-2000*
OVPA *11/13*
HRMDO *11/13/2000*
ViSCA Security Office *11/9/2000 w*
OSA *11/14*
OCS *11/14*
Accounting *11/13*
Budget *11/13/2000*
Cash *11/13/2000*
COA *11/14/2000*
Records