

## LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM CIRCULAR NO. <u>84</u>
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T O: All Casual and Contractual Employees

R E: Medical Examination for Renewal of Appointment/Contract

Please be informed that the renewal of your appointments/contracts for year 2005 should also be supported with the results of medical examination (X-ray, Drug Test, Blood Test, Urinalysis) similar to those required of our regular staff.

For the information and guidance of all concerned.

President QE 12 10 104

cc: Dr. Isabel Bertulfo Ms. T. L. Quiñanola Records File