

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

12 July 2018

MEMORANDUM NO. 269

Series of 2018

T O: Dr. Remberto A. Patindol

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on July 13, 2018 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Provident

President

cc:

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File