

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

4 April 2019

MEMORANDUM NO. 158 Series of 2019 RECORDS DIVISION
RELEIVED

DATE: 4-12-19

TIME TEN RIT

T O: Engr. Jundy R. Castil

R E: Designation as Head, Department of Mechanical Engineering

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Mechanical Engineering effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN President

cc:

**OVPI** 

OVPAF

**OVPPRGEA** 

**OVPRE** 

**OUS** 

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Directors

ODF/Budget

ODAHRD/PRPEO

DME

IASO

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