

February 4, 1986

MEMORANDUM NO. 22  
Series of 1986

T O: Ms. Maxima C. Abogadie

R E: Designation as Officer-in-Charge of the Records Division

In connection with Ms. Remedios M. Bascug's leave of absence for a medical check up, you are hereby designated Officer-in-Charge of the Records Division effective Feb. 10-21, 1986 or until her return.

As OIC, you are given full authority to discharge the functions of the said office.

*M.R. Villanueva*  
M.R. VILLANUEVA  
Officer-in-Charge

cc: Accounting Division  
I C U  
Personnel Office  
~~Records~~  
File