



10 December 2021

MEMORANDUM NO. 702
Series of 2021

T O: Engr. Phloem D. Galupo

R E: Designation as ISO Focal Person for Physical Plant Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **ISO Focal Person for Physical Plant Office** effective December 13, 2021 until December 31, 2021. As such you are to exercise the following functions:

1. Assist the Director in the implementation of ISO related activities of the office;
2. Spearhead in the implementation and monitoring of the proposed system/systemic resolution to the major NCs of the management of the physical facilities;
3. Coordinate with the different units of PPO with regards to the implementation and monitoring of the proposed system/systemic resolution to the major NCs of the management of the physical facilities.

Please be guided accordingly.


EDGARDO E. TULIN
President