

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

www.tuv.com iD 9108658749

10 December 2021

MEMORANDUM NO. 702 Series of 2021

T 0:

Engr. Phloem D. Galupo

R E:

Designation as ISO Focal Person for Physical Plant Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **ISO Focal Person for Physical Plant Office** effective December 13, 2021 until December 31, 2021. As such you are to exercise the following functions:

- 1. Assist the Director in the implementation of ISO related activities of the office;
- 2. Spearhead in the implementation and monitoring of the proposed system/systemic resolution to the major NCs of the management of the physical facilities;
- Coordinate with the different units of PPO with regards to the implementation and monitoring of the proposed system/systemic resolution to the major NCs of the management of the physical facilities.

Please be guided accordingly.

EDGARDO E. TULIN

President