



22 January 2018

MEMORANDUM NO. 15

Series of 2018

To: Ms. Graciana M. Espinosa

Re: Extension of Deployment at Cash Division

Due to the exigency of your services and the positive feedback of your performance at VSU Main Cash Division, this office hereby directs you to extend your deployment as temporary collecting officer pending assumption of the new Collecting Officer.

You are directed to report immediately to Ms. Corazon U. Nuevo, Head of Cash Division, for details of your duties and responsibilities. Please be guided accordingly.


EDGARDO E. TULIN
President

cc:

Dr. R.A. Patindol
Dr. L.B. Cano
Ms. L.C. Ampac
Ms. A. Sevilla
Ms. C.U. Nuevo
Ms. T.L. Quiñanola
File
Records