

## Visayas State University

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Office of the President

15 May 2014

MEMORANDUM CIRCULAR NO. 25
Series of 2014

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- T O: All Project Managers, IGP-BOM Members and Panel of Evaluators
  During the 2014 IGP Review
- R E: Conduct of IGP Review on June 2-3, 2014 at the 2<sup>nd</sup> Floor, CCE Building

Please be informed that the IGP Review originally scheduled last April 28 - 29, 2014 is now finally set on **June 2-3, 2014**. It was postponed due to the extended deadline for graduating student which was moved to April 30, 2014 and almost all Project Managers were still busy checking thesis manuscripts.

As usual, Project Managers are requested to submit e-copies of their presentation and 9 hard copies for use of the evaluators and the IGP BOM. Attached is a copy of the Program of Activities for your guidance. Project Managers who cannot present during the scheduled review will be required to explain in writing for his/her failure to render the required report as scheduled.

For compliance.

JOSE/L. BACUSMO

President