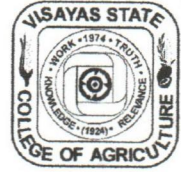


bp file copy

# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines  
Office of the President



30 September 2000

## MEMORANDUM NO. 183

Series of 2000

T O: **Dr. Manuel K. Palomar** — *10/2/00*

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on October 4 – 6, 2000 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

*P. Milan*  
**PACIENCIA P. MILAN**  
President *10/2/00*

cc: Personnel — *10/2/00*  
Accounting — *10/2/00*  
Cash — *10/2/00*  
COA — *10/2/00*  
Budget/FMO — *10/2/00*  
Records — *10/2/00*  
File