

## OFFICE OF THE PRESIDENT

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

ww.tuv.com

22 December 2021

MEMORANDUM NO. 718

Series of 2021

T 0:

: Ms. Sheila S. Salamia

R E:

Designation as Head, MIS, VSU-Alangalang Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, MIS, VSU-Alangalang Campus, effective November 2, 2021 to December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN,

President

cc: VSU-Alangalang

**OVPAA** 

**OVPAF** 

**OVPREI** 

**OVPSAS** 

**OVPPRGAS** 

OUS

ODHRM/OHRSPPR

ODF/Budget

OHIA

Accounting

Cash

COA

Registrar

Deans

Directors

Records

File