



23 October 2020

**MEMORANDUM CIRCULAR NO. 98**

Series of 2020

**T O: All VSU Constituents**

**R E: Health Protocols against COVID-19 Effective October 26, 2020**

With the latest monitoring update on COVID-19 by the LGU-Baybay IATF and after the effectivity of OP MC No. 97 series 2020, below are the new health protocols against COVID-19 effective October 26, 2020:

1. Entry to VSU campus: Only VSU residents and employees (including ATI, PCC, VFES personnel) are allowed entry to the campus. However, employees (including house helpers) coming from Bryg. Pangasugan and San Agustin are temporarily prohibited entry to the campus.
2. VSU employees are directed to report back to office on October 26, 2020 (Monday) and are sternly reminded to strictly follow the minimum health protocols in the workplace such as wearing of facemask, frequent hand washing/sanitizing, and social distancing.
3. Due to the increasing number of COVID-19 cases in Barangays Pangasugan and San Agustin, employees including JO workers coming from these barangays will be on a work-from-home arrangement until October 30, 2020 or until further notice. The Unit Heads are directed to continually arrange work assignments for these employees. Likewise, utility workers, messengers, drivers, laborers, and other skilled workers coming from these barangays will be on excused absence.
4. Employees who are in close contact with confirmed or suspected COVID-19 patient/s must coordinate and cooperate with the USHER and/or City Health Office and immediately quarantine themselves for 14 days and must continue to do so even after the RT-PCR Test result of the case is negative.
5. Nurses and ambulance driver from USHER and security guards are directed to remain in their respective accommodation in the campus throughout the duration of the memo.
6. This order shall affect the VSU Main campus only effective October 26, 2020 until midnight of October 30, 2020. Previous circulars or provisions thereof, which are inconsistent with this circular, are deemed amended.

I urge everyone to be more vigilant and disciplined to follow protocols imposed by LGU-Baybay and university authorities. Let us all be part of the solution to this health crisis.

For the guidance and strict compliance of all concerned.

**EDGARDO E. TULIN**

President