



20 February 2023

**MEMORANDUM NO. 469**  
Series of 2023

**T O: All Concerned**

**R E: Membership to the Technical Working Groups (TWG) of the Bids and Awards Committee**

By virtue of the authority vested in me by the VSU Board of Regents and as required by the IRR of RA 9184 Rule V, you are hereby designated as Member to the Technical Working Groups (TWG) of the Bids and Awards Committee:

**Infrastructure & Construction Materials:**

Engr. Phloem D. Galupo  
Engr. Marcelo T. Abrera

**Transportation/Vehicle & Machines:**

Engr. Jundy R. Castil

**Office Supplies and Equipment:**

Mr. Jed Asaph D. Cortes

**Farm Tools, Supplies and Equipment for Agriculture (including feeds & fertilizer):**

Mr. Teodomero C. Ratilla  
Mr. Michael Dominic M. Garrido  
Ms. Joy B. Codog  
Ms. Blanche Franchette D. Llera

**Sports Supplies and Equipment:**

Mr. Lyndon L. Maningo  
Dr. Charis B. Limbo-Rivera

**Human Medicines, Medical Supplies and Equipment:**

Dr. Elwin Jay V. Yu  
Dr. Ma. Belen J. Buzon  
Ms. Phoebe Lynn B. Calungsod

**Office Furnitures and Equipment:**

Mr. Leo Mamolo  
Engr. Nilo L. Leorna

**Fire Arms and Ammunition:**

Dr. Julius V. Abela  
Mr. Jeremy S. Caintic

**IT Supplies and Equipment:**

Mr. Dionesio I. Estupa

**Mapping & Surveying Materials & Equipment:**

Engr. Eulalio C. Colubio  
Engr. Martin Jan Mercurio

**Food and Food Ingredients & Accommodation:**

Dr. Lynette B. Cimafranca  
Engr. Julious B. Cerna  
Ms. Ma. Chelyn G. Estillore

**Laboratory Chemicals, Supplies and Equipment:**

Dr. Elizabeth S. Quevedo  
Mr. Atoz A. Vasquez

**Books, Publications and Library Materials:**

Mr. Vicente A. Gilos  
Ms. Juvelyn H. Mabuan  
Ms. Geraldine V. Baro

**Finance:**

Ms. Alicia M. Flores  
Ms. Wilma V. Napiere

**Tarpaulin Printing, Supplies for Graduate, VSU Anniversary & Other University-wide Activities:**

Mr. Jed Asaph B. Cortes  
Dr. Ulderico B. Alviola

**Printing of Technical/Scientific and Annual Reports, Anniversary/Graduation Programs:**

Prof. Jude Nonie A. Sales  
Dr. Rotacio S. Gravoso

**Communication/Courier Services:**

Ms. Maria Roberta S. Miraflor

In general, according to GPPB Circular No. 02-2012 (03 August 2012) the Creation of Technical Working Group for Procurement Purposes is:

- 3.2.1 To ensure that the BAC is able to harness the needed knowledge, experience and/or expertise in its TWG members who are suitable and qualified to assist in the eligibility screening, evaluation and post-qualification of bidders in the procurement of highly technical equipment and complex services, such members need not be limited to employees or officials of the procuring entity. The BAC may engage the assistance of government personnel and officials, and consultants from the private sector and academe with proven expertise on the sourcing of the goods, works or consulting services to be procured.

Specifically each of the TWG has the following functions/responsibilities:

1. Assist in the review of the Technical Specifications, Scope of Work and Terms of Reference as applicable for each procurement;
2. Assist in the review of Bidding Documents;
3. Assist in the shortlisting of consultants;
4. Assist in the Eligibility Screening;
5. Assist in the Evaluation of Bids;
6. Lead in the Post-qualification of the possible winning bid or contractor and make report regarding their observations regarding the suitability and previous performance of subject or post qualification;
7. Assist in the Resolution of Request for Reconsideration.

This Memorandum takes effect immediately until December 31, 2023 or unless sooner revoked or terminated by higher authorities.

  
**EDGARDO E. TULIN**  
President

cc: BAC Members  
BAC Secretariat  
BAC TWG  
Records  
File