



LEYTE STATE UNIVERSITY

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Office of the President

2 September 2003

MEMORANDUM NO. 200

Series of 2003

T O: Dr. Candelario L. Calibo

R E: Membership to the University Committee on Change of Grades

By virtue of the authority vested in me by the LSU Board of Regents and as per recommendation of the Committee Chairman, you are hereby designated Member of the University Committee on Change of Grades vice Dr. Salvador C. Dagoy who is on sabbatical leave. The Chairperson of said committee is Dr. Misael T. Diputado, Jr. The committee functions are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the LSU President, for approval of such a request.

Please be guided accordingly.


PACIENCIA P. MILAN

President 

cc: Dr. Misael T. Diputado, Jr.
Dr. Rolinda T. Sanico
Dr. Salvador C. Dagoy
OVPAA
ODCIMD
Registrar
Records
File