



Visayas State University

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Office of the President

4 December 2012

MEMORANDUM NO. 318

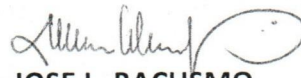
Series of 2012

T O: SG Raul S. Godoy

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence from December 3 & 4, 2012. As such, you are directed to follow the duty-detail order in the shifting schedule for December 2012.

For compliance.


JOSE L. BACUSMO
President *vic 12/27/12*

cc: PRPEO
Records
File

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VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

SECURITY SERVICES OFFICE

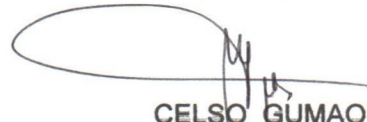
29 November 2012

Re-call Order No. 3 S-2012

Dr. JOSE L. BACUSMO
President
Visayas State University
ViSCA, Baybay City, Leyte

1. Due to exigency of service, **SG Godoy RS** is hereby ordered to report on 3 and 4 December 2012.
2. You are advised further to follow the duty-detail-order stated in our shifting schedule for the month of December 2012.
3. For strict compliance.

Very truly yours,


CELSO GUMAOD
Head, Security Office