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Office of the President

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MEMORANDUM NO. 194

Series of 2008

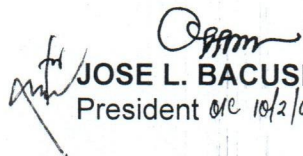
T O:	Ms. Milagrosa L. Gamotin	- IASO
	Dr. Wolfreda T. Alesna	- Information
	Prof. Christina A. Gabrillo	- DYAC
	Mr. Daniel M. Tudtud, Jr.	- University Secretary
	Dr. Anabella B. Tulin	- ACRO
	Ms. Honey Sofia V. Colis	- OP

R E: Submission of OPES Reference Table

Please be informed that the university is now preparing the draft of the university manual for the implementation of the New Performance Evaluation System, the PMS-OPES as mandated by the Civil Service Commission thru its Memorandum Circular No. 7, Series of 2007. One of the basic documents needed for its implementation is the OPES Reference Table which is a list of expected outputs for each office with the corresponding credit points per output.

You are therefore requested to submit to Ms. Honey Sofia V. Colis not later than October 3, 2008 the OPES Reference Table for consolidation.

For your compliance.


JOSE L. BACUSMO
President *MC 10/2/08*