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Office of the President

5 March 2010

MEMORANDUM NO. 117

Series of 2010

T O: Dr. Oscar B. Posas - VP for Academic Affairs
Dr. Othello B. Capuno - VP for Research and Extension
Ms. Rebecca B. Napiere - Chief Librarian
Dr. Victor B. Asio - Dean, CA
Dr. Remberto A. Patindol - Dean, CAS
Dr. Justino M. Quimio - Dean, CFNR
Dr. Eugene B. Lañada - Dean, CVM
Dr. Antonio P. Abamo - Dean, CME
Dr. Dolores L. Alcober - Dean, College of Education
Dr. Roberto C. Guarte - Dean, College of Engineering
Ms. Erleta S. Piñero - OIC Dean, College of Nursing

R E: Library Committee

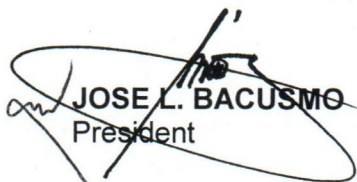
With Dr. Oscar B. Posas, the Vice President for Academic Affairs as Chairperson and the rest as Members, you are hereby directed to constitute yourselves into the Library Committee effective immediately until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

The functions of the committee shall include:

1. Approving of book purchases, subscriptions and procurement of other library materials.
2. Formulate, review and recommend policies and procedures to improve Library operation.
3. Act as an advisory body in matters concerning the operation and maintenance of the Library.

This Memorandum supersedes previous issuances on the same subject.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVPAA
OVPAF
OVPRE
OVPPRG
OUS
Library
Records
File