



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

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*Office of the President*

25 November 2003

## MEMORANDUM NO. 254

Series of 2003

- T O:** Mr. Enrico A. Ventulan - representing the Philippine Chamber of Commerce and Industry  
Prof. Jimmy R. Rosillo - representing an NGO (Knights of Columbus)
- R E:** Designation as Observers to the Bids and Awards Committee II (Procurement of Goods, Materials & Related Services)

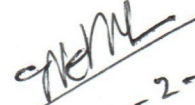
Upon recommendation of the Bids and Awards Committee II, you are hereby designated Observers to the Bids and Awards Committee II (Procurement of Goods, Materials & Related Services) effective immediately until December 31, 2004 or unless sooner terminated or revoked by the appointing authority without prejudice to reappointment.

As Observers, please coordinate with Ms. Norma V. Cala, Chairperson, BAC II regarding this assignment. Furthermore, please be guided with the provisions of RA 9184 in the performance of your functions to this committee.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: Ms. Norma V. Cala  
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