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Office of the President

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MEMORANDUM CIRCULAR NO. 32

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T O: All Office Head Concerned

R E: Mission Report of the Municipal Fire Marshall

Attached please find the report of the Municipal Fire Marshall concerning the defects/deficiencies observed by the inspection team concerning the University's fire protection system. Everyone is hereby directed to correct the deficiencies noted in every unit named in the report within 60 days as required by the Bureau of Fire Protection. Office Heads are advised to make the necessary job request for jobs requiring the attention of the General Services Office and purchase request for fire extinguishers needing refill or to purchase new ones. Waste materials should be properly disposed or turned over to the SPMO.

For your guidance and compliance.


PACIENCIA P. MILAN
President