

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

17 December 2018

MEMORANDUM NO. 392
Series of 2018

T O: All Concerned

R E: 2018 Christmas Day Pot Luck

In order to rekindle the ties among VSU constituents and show the real spirit of Christmas through sharing, a **Christmas Day Pot Luck** shall be organized on **December 25, 2018, 11:00** a.m. at the **VSU Guest House.** The University Student Services Office is requested to ensure that students who are staying on Campus are invited to join the Christmas Lunch.

The following working committees are hereby created to ensure the success of this activity:

1. Over-all Coordination

Dr. Edgardo E. Tulin - Chairperson

Dr. Milagros C. Bales - Vice Chairperson
Dr. Luz O. Moreno - Member

Ms. Adelina O. Carreno - Member
Prof. Francisco G. Gabunada, Jr. - Member

2. Students Participation

Prof. Manolo B. Loreto, Jr. - Chairperson

Mr. Junito Panonce - Vice Chairperson

All Dorm Advisers - Members

3. Campus Residents Participation

Dr. Cynthia Dolores Godoy - Chairperson, Zone I
Dr. Milagros Bales - Chairperson, Zone II

Dr. Fe Gabunada - Member

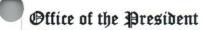
Ms. Wenifreda T. Oclinaria - Member

Dr. Guiraldo Fernandez, Jr. - Member

4. Children of Faculty and Staff Participation

Mr. Bryan Gapasin - Chairperson
Mr. Mark Ratilla - Member
Mr. Edrian Paolo Tulin - Member





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All Sons and Daughters of VSU Faculty & Staff

Members

5. Hall Preparation/Arrangement/Light and Sound

Mr. Remegio M. Sanico - Chairperson
Prof. Mario Baliad - Co-Chairperson
Mr. Claudio Ababat - Member

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Mr. Bert Arpoceple - Member
Landscaping Crew - Members

6. Food/Table Setting/Arrangement

Ms. Josefina M. Larrosa - Chairperson
Dr. Milagros C. Bales - Vice-Chairperson
Ms. Arah Mae Godoy - Member

Guest House/Pavilion Staff - Members

7. Program and Invitation

Prof. & Mrs. Francisco G. Gabunada, Jr. - Chairperson Mr. & Mrs. Teodomero Ratilla - Member Dr. Luz O. Moreno - Member Ms. Marian Ubay - Member

8. Games/Sports and Prize Solicitations

Ms. Adelina O. Carreno - Chairperson
Ms. Jennifer Ando - Member
Ms. Maria Verjie Subere - Member
Dr. Annie Gravoso - Member

Please be guided accordingly.

EDGARDO E. TU