

September 25, 1991

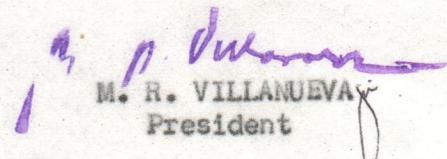
MEMORANDUM NO. 124  
Series of 1991

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, September 26, 1991 until my return. I will be in Los Baños and Manila to represent VICARP in RRDOG Chairmen consultation, attend meeting with IRRI Upland Rice Consortium and budgetary matters of the College.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate School and OIC, ODREx.

  
M. R. VILLANUEVA  
President

cc: Budget  
COA  
Personnel  
Accounting  
Records  
File