

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

23 February 2017

MEMORANDUM NO. 164 Series of 2017

T O: Ms. Maria Teresa Cruz

R E: Reassignment

In view of the request of Ms. Anita G. Godoy to be relieved of her assignment before her retirement, and in order to effect a smooth transition, you are hereby reassigned to the Budget Office effective March 1, 2017.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: Dr. R. A. Patindol, OVPAF Ms. L. C. Ampac, ODF

Ms. A. G. Godoy, Budget Office Ms. E. S. Esguerra, Accounting Div.

ODAHRD/PRPEO

Records

File