



2 May 2023

**MEMORANDUM NO.** 600  
Series of 2023

**T O: Ms. Susana B. Miñoza**


**R E: Deployment to the Department of Pure and Applied Chemistry**

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective May 3, 2023, and will be deployed to the Department of Pure and Applied Chemistry.

Kindly report to Dr. Elizabeth Quevedo, Head, Dept. of Pure and Applied Chemistry, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

  
**EDGARDO E. TULIN**  
President *o/c 5/2/2023*

cc: Dr. D. S. Tan  
Ms. H. S. V. Colis  
Engr. EPdePadua  
Dr. EQuevedo  
DoPAC  
RERC  
HRMO/RSPPRO  
Records  
File