October 2, 1991

MEMORANDUM NO. 128 Series of 1991

T O: Dr. Margarito C. Escalante

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow. October 3, 1991 until my return. I will be in Tacloban to attend meeting with DOST officials.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of General Services.

M. d. VILLANUEVA

cc: Budget COA Personnel Accounting Records

File