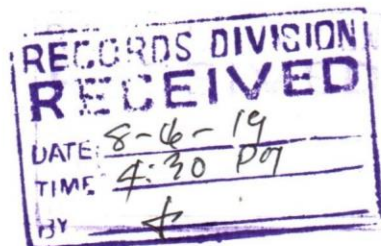




MEMORANDUM CIRCULAR

5 August 2019

MEMORANDUM CIRCULAR NO. 75
Series of 2019



T O: All Concerned

R E: Working Committee for the 28th Annual Philippine Biodiversity Symposium

The Visayas State University will co-host the 28th Annual Philippine Biodiversity Symposium on August 13 – 16, 2019 at the RDE Hall. We are expecting around 300 participants from different stake holders. To ensure the success of the Symposium activities, different working committees are created (please see attached list).

Please be guided accordingly.


EDGARDO E. TULIN
President


Vision: A globally competitive university of science and technology and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Working Committees for the 28th Annual Philippine Biodiversity Symposium
VSU RDE Hall, August 13 – 16, 2019

1. Steering Committee:

Dr. Edgardo E. Tulin
Dr. Othello B. Capuno
Dr. Judith B. Jomadiao

Mr. Norman O. Villas
Mr. Genaro G. Godoy
Mr. Kim Kenneth Roca
Ms. Isabelle Amora
Ms. Jeanie Rose Deluza
Ms. Sheila Marie C. Lemos

2. Program and Invitation:

Chairperson: Ms. Mariane B. Ubay
Members: Mr. Michael Arguelles
Ms. Christine Joy Piangco
Engr. Lydia Robel

Ms. Kathleen Mae Valencia
Mr. Rey Martin L. Reoma
Ms. Mae Claudine M. Gica
Ms. Danica Godinez

3. Registration and Secretariat:

Chairperson: Ms. Shella S. Salamia
Co-Chairperson: Ms. Elmera Y. Bañoc
Members: Ms. Elwina Montolo
Ms. Rinalyn Polic
Ms. Jessabel Petilla
Ms. Mariane B. Ubay
Ms. Les Andre B. Pamaos
Ms. Tifanny Baguio

8. Ushering:

Chairperson: Dr. Maria Juliet C. Ceniza
Members: Ms. Sweetie Jane Ocoy
Ms. Wenifreda T. Oclinaria
Mr. Raymund Igcasama
Ms. Liza Arce
Mr. Jovanne Anire
Ms. Jessabel Petilla
Ms. Elwina Montolo
Ms. Christine Joy Piangco
Ms. Shella S. Salamia
Ms. Rinalyn Polic

4. Physical Arrangement (Venue, Lights and Sounds, AV Equipment):

Chairperson: Prof. Mario E. Baliad
Co-Chairperson: Ms. Fe Remedios L. Diaz
Members: Mr. Remegio M. Sanico
Dr. Erlinda A. Vasquez
Dr. Romel B. Armecin

9. Welcome Dinner:

Chairperson: Prof. Allan A. Ramal
Co-Chairperson: Mr. Dennis Joel Cerna
Members: Ms. Annabeth Varron
6 performers

5. Hall and Stage Preparation/Decoration:

Chairperson: Prof. Mario E. Baliad
Members: Dr. Marichu M. Padayao
Dr. Manuel S. Rona
Engr. Jeffrey Dagami

10. Field Visit:

Chairperson: Ms. Heremerose E. Matutes
Co-Chairperson: Mr. Michael Arguelles
Members: Mr. Carlo A. Avorque
Ms. Christine Joy Piangco
Mr. Syrus Cesar P. Decena

6. Signages/Souvenirs:

Chairperson: Mr. Ulderico B. Alviola
Co-Chairperson: Mr. Jed Asaph D. Cortes
Member: Mr. Victor M. Barraza

11. Campus Tour:

Chairperson: Mr. Randy Omega
Co-Chairperson: Ms. Elmera Y. Bañoc
Members: Ms. Ma. Louella C. Tambis
Ms. Fatima Estrosas
Ms. Sheila Marie C. Lemos

7. Publicity, Documentation, Live Streaming and Press Release:

Chairperson: Dr. Christina A. Gabrillo
Members: Mr. Ulderico B. Alviola
Mr. Jed Asaph D. Cortes

Working Committees for the 28th Annual Philippine Biodiversity Symposium
VSU RDE Hall, August 13 – 16, 2019

12. Transportation:

Chairperson: Engr. Marlon G. Burlas
Members: Mr. Vincent Asilom
6 University Drivers

13. Food Committee:

Chairperson: Ms. Josefina M. Larrosa
Co-Chairpersons: Ms. Venice B. Ibañez
Ms. Syrene P. Nayre
Ms. Arrah Mae C. Godoy
Members: All Guesthouse Personnel

14. Accommodation:

Chairperson: Prof. Francisco G.
Gabunada, Jr.
Members: Prof. Argina M. Pomida
Ms. April Gayle Valencia
Mrs. Heremerose E. Matutes
Dr. Lilibeth G. Miralles

15. Local Logistic Support:

Chairperson: Dr. Elwin Jay V. Yu
Co-Chairperson: Engr. Celso F. Gumaod