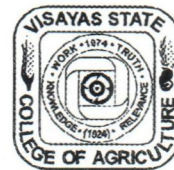


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



27 January 2001

## MEMORANDUM NO. 15

Series of 2001

T O: **Dr. Rodolfo G. Escalada** *RE*

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Calbayog City and Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on January 29-31, 2001.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

*P. Milan*  
**PACIENCIA P. MILAN**

President *PM*

cc: Personnel *1/26/01*  
Accounting *1/26/01*  
Cash *1/26/01*  
COA *1/29/01*  
Budget/FMO *1/26/01*  
Records  
File