

Office of the President

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7 June 2017

MEMORANDUM CIRCULAR NO. <u>42</u> Series of 2017

T O: All Vice Presidents, College Deans, Department/Unit Heads, Center/Institute

Directors, Faculty and Staff

R E: President's Tribute and 64<sup>th</sup> Commencement Exercises

Please be informed that the 64<sup>th</sup> Commencement Exercises on June 14, 2017 will be divided into two (2) ceremonies, the President's Tribute at 9:00 a.m. Convention Center and the Commencement Exercises at 5:00 p.m., Upper Oval Stage. The giving of Latin honors and donning of medals for the graduating students' academic performance and other awards will be during the President's Tribute. All the Vice Presidents and Deans are expected to be present in their academic gown during the Tribute.

The Commencement Exercises in the afternoon will purely be conferment of degrees, distribution of diplomas and recognition of board placers. All academic faculty should wear their academic gown or sablay during this activity.

For your information and guidance.

President @ 4/1/17