



14 October 2019

MEMORANDUM NO. 377

Series of 2019

T O: Mr. Medardo C. Magdadaro, Jr. - QAC/Dept. of Soil Science
Ms. Adelina O. Carreno - OVPRE-Extension
Ms. Jennifer E. Ando - ODAHRD
Ms. Jamaica C. Mueda - QAC

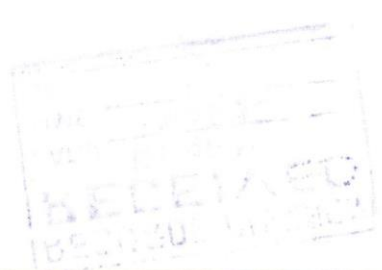
R E: Designation as ISO Education and Training Team

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated ISO Education and Training Team with **Mr. Medardo C. Magdadaro** as the Head of the Team. As such, you are to exercise the following functions:

1. Identifies ISO-related training needs and prepares the training design, coordinates, implements and evaluates ISO-related trainings/workshops with process owners for the effective implementation of QMS.
2. Ensures that concerned employees are aware of their jobs and responsibilities relative to the attainment of the organization's quality policy and objectives.
3. Ensures that records on ISO-related trainings/workshops are maintained accordingly.

Please be guided accordingly.


EDGARDO E. TULIN
President



Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.