



17 January 2024

MEMORANDUM NO. 56
Series of 2024

T O: Ms. Maria Roberta S. Miraflor

R E: Designation as OIC for Procurement Office

In view of the official travel of Ms. Jessamine C. Ecleo, you are hereby designated as OIC for Procurement effective January 17, 2024 or until the return of Ms. Ecleo.

As OIC, you are authorized to discharge the functions of the Procurement Office in addition to your official duties and responsibilities.

Please be guided accordingly.

DANIEL LESLIE S. TAN
OIC-President

cc: OVPAA
OVPAF
OVPREI
OVPSAS
OVPPRGAS
Records
File