



# Visayas State University

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## Office of the President

20 September 2012

MEMORANDUM NO. 256

Series of 2012

T	O:	Dr. Oscar B. Posas	-	VP for Instruction
		Dr. Roberto C. Guarte	-	VP for Administration & Finance and Dean, College of Engineering
		Dr. Othello B. Capuno	-	VP for Research and Extension
		Dr. Edgardo E. Tulin	-	VP for Planning & Resource Generation
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		Dr. Roberta D. Lauzon	-	Dean, VSU-Tolosa
		Dr. Alan L. Presbitero	-	VFA President
		Mr. Wilfred Alfeche	-	USSC President

R E: GAD Focal Point System Executive Committee

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby directed to constitute the Gender and Development Focal Point System Executive Committee (GFPS-EC) with the undersigned as Chairperson and Prof. Ma. Aurora Teresita

W. Tabada as Secretary, effective immediately unless sooner terminated or revoked by higher authorities without prejudice to reappointment.

The functions of the Executive Committee are as follows:

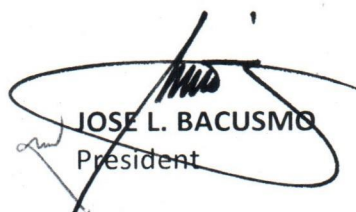
The GFPS Chairperson or Head of Agency shall:

1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
2. Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

The Executive Committee shall:

1. Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and agency's GAD mainstreaming activities;
2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget, Accomplishment Report and other GAD-related reports to the PCW and to DBM;
4. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
6. Recommend approval of agency GAD Plans and Budgets and GAD ARs; and
7. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GAD FP members.

For your information and guidance.

  
JOSE L. BACUSMO  
President