

November 24, 1989

MEMORANDUM NO. 182
Series of 1989

T O: Dr. Paciencia P. Milan
Dr. Vicente A. Quiton

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the
Visayas State College of Agriculture on the following
dates:

Dr. Paciencia P. Milan - November 27, 1989 until
the return of Dr. V. A. Quiton
Dr. Vicente A. Quiton - November 28, 1989 until
my return.

I will be in Manila and Singapore to consult with DEM and BOI
regarding official VISCA matters and represent VISCA in the
Regional Staff meeting of IDRC.

As OIC, you are authorized to discharge the functions
of the Office of the President in addition to your duties and
responsibilities as Director of Instruction and Vice President
for Academic Affairs, respectively.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Budget
COA
Personnel
Accounting
Records
File