



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: [www.vsu.edu.ph](http://www.vsu.edu.ph); email: [op@vsu.edu.ph](mailto:op@vsu.edu.ph)

---

## Office of the President

19 January 2012

MEMORANDUM NO. 61

Series of 2012

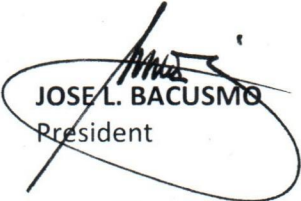
**T O: Dr. Ma. Juliet C. Ceniza**

**R E: Designation as Director, National Coconut Research Center**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Director of the National Coconut Research Center (NCRC) effective February 1, 2012 until December 31, 2012 or unless sooner revoked or terminated by higher authorities.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPI  
OVPAF  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODAHRD  
NCRC  
IASO  
PRPEO  
Accounting  
COA  
Cash  
Records  
File



**Visayas State University**

Visca, Baybay City, Leyte

*Office of the Vice President for Research and Extension*

January 11, 2012

**Dr. Jose L. Bacusmo**  
President  
Visayas State University  
Visca, Baybay City  
Leyte

Dear Dr. Bacusmo:

In the search for Directorship of NCRC V, the Center's accomplishments in CY 2012 are primarily taken into consideration. The comments and recommendation from the Center's core and administrative staff, and that of *Dr. Eutiquio Sudaria* are also considered in this recommendation. Attached is a copy of the documented comments and recommendations during the consultation process.

However, should there be a need for replacement of the Directorship for the Center, we have consulted and considered for recommendation, *Dr. Ma. Juliet Ceniza* who could possibly attend not only to the overall Center's program and operations management concerns but also in taking the lead in addressing the pest and disease problems of coconut specifically in the Visayas. *Dr. Pedro T. Armenia* was also consulted for the position so he could also attend to the socioeconomic R & D concerns of the Center.

Whoever will be decided for the center by your highest authority, we also give our utmost support.

As Center Director, the appointee is expected to perform the following duties and responsibilities:

- Takes charge in the overall coordination and management of the Center's Research and Extension programs and activities and ensures their relevance to the university's R & E goals and missions.
- Takes charge in strengthening the institute's human resource capability and ensures productivity relevant to the Institute's RD & E's thrusts and priorities.
- Forges official R & E partnership / linkages for the institute's R & E programs.

OP# 385  
1-12-12

For discussion  
Dr. Capuno  
Juliet Ceniza  
Feb 1 - Dec

- Ensures continuing operation and maintenance of the Center's facilities.
- Submits to the office of the Vice President for R & E the progress and accomplishments of the institute including financial report from income generated from projects.

Thank you for your strong support to the university's R & D programs.

Very truly yours,

  
**OTHELLO B. CAPUNO**  
Vice President



### Consultation with NCRC V Staff and Dr. E. E. Sudaria

04 January 2012 @ VP's Office, OVPRE

STAFF	RECOMMENDATION	REMARKS
1. Prof. Alfredo Dingal	<ul style="list-style-type: none"> <li>- ok for renewal</li> <li>- Ok also for replacement as long as strong R &amp; D program and linkages are assured</li> </ul>	.He has very good personal relations. He is very good in extension program and delivery services but has lesser initiatives in R & d programs with lesser research linkages.
2. Prof. Tess Nuñez	<ul style="list-style-type: none"> <li>- ok for renewal provided R &amp; D programs and linkages will be strengthened</li> <li>- Ok also for replacement as long as strong R &amp; D program and linkages are assured</li> </ul>	- He has very good interpersonal relations among staff and clientele However, he lacks research initiatives and R & D linkages.
3. Prof. Mario Baliad	- Ok for renewal but also ok for replacement	- He is very supportive in terms of human relations and in dealing with us. However, we noticed that he has very less proposal making drive for the technical staff.
4. Administrative Staff Bador Pamela Paulina (on leave)		
Dr. Eutiquio E. S	<ul style="list-style-type: none"> <li>-Still willing to serve as Director of the institute if renewed.</li> <li>- Also willing to be replaced if a much better leader is assigned for the Center</li> </ul>	