

Visayas State University

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Office of the President

30 January 2012

MEMORANDUM NO. 84
Series of 2012

T O: Mr. Armando P. Albarico

R E: Designation as Head, Water and Sewerage Systems Maintenance Unit (WSSMU)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Water and Sewerage Systems Maintenance Unit (WSSMU) under the General Services Division effective February 1, 2012 until December 31, 2012 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

OVPI

President

OVPAF

LOSE L. BACUSMO

OVPPRG

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

WSSMU

Cash

IASO

Accounting

COA

Records

File