

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines Telefax: 053-3352601

Office of the President

29 October 2003

MEMORANDUM NO. 233

Series of 2003

T O: All Deans, Faculty and Staff of External Campuses

R E: Passing of Clearance

All faculty and staff whose salary shall be transferred to DepEd effective 2004 are requested to process their clearance and present them to the Human Resource and Management Office by December 15, 2003 otherwise their December 16-31, 2003 salary shall be withheld.

For your guidance and compliance.

PACIENCIA P. MILAN

President

L94 Alangalang Campus - Pars (L94 Alangalang Campus + Mar L94 Villabar Campus Att L94 Label Campus - Mar