



Visayas State University

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Office of the President

8 January 2016

MEMORANDUM NO. 14

Series of 2016

T O: Ms. Alicia M. Flores

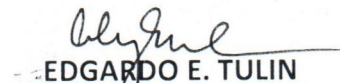
R E: Designation as Head of Supply, Procurement, and Property Management Office (SPPMO)

By virtue to the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Supply, Procurement, and Property Management Office (SPPMO) effective immediately until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

Likewise, you are relieved of your duties and responsibilities as Manager of the Apartelle, Colis and Lañada Cottages as well as the management of the VSU Spring Water and Internet projects.

With this designation, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

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| cc: OVPI | Deans |
| OVPAF | Directors |
| OVPPRGEA | Accounting |
| OVPRE | COA |
| OUS | Cash |
| ODAHRD/PRPEO | Registrar |
| ODF/Budget | Records |
| IASO | File |