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Office of the President

24 August 2011

MEMORANDUM CIRCULAR NO. 50

Series of 2011

T O: All VSU Faculty and Staff

R E: Alay Lakad 2011

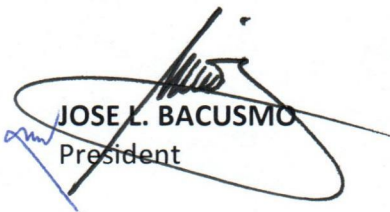
Please be informed that this year, the Alay Lakad Foundation of the Local Government of Baybay has scheduled its annual celebration on September 25, 2011 (Sunday). In this connection, all faculty and staff are requested to participate in the usual early morning **"Walk for a Cause"** activity. VSU students are likewise enjoined to participate. Participants **will assemble at the Baybay Veterans Park (3:45 a.m.)**. For those who need a free ride, **VSU vehicles will be stationed at Guard Post No. 1 at 3:15 a.m. to conduct participants to Baybay.**

Relative to the said activity, the Foundation gave to VSU 300 stubs of raffle tickets (10 raffle tickets per stub at P100/stub). Buying of said tickets is voluntary in nature. However, everyone is enjoined to buy the tickets to show our usual cooperation. The proceeds will be used to finance the studies of "Alay Lakay Foundation Scholars". Office Heads are also requested to assign a staff to collect payments of the tickets to be remitted to the **Office of the Director for Administration and Human Resource Development (ODAHRD)** on or before **September 20, 2011 (4:00 p.m.)**.

For this activity, the following offices are assigned to monitor/coordinate/facilitate the following:

Raffle tickets	- ODAHRD c/o Dr. L. B. Cano/Ms. M. C. U. Ramirez
Attendance	- Records Div. c/o Mr. S. P. Sedrome
Uniform	- OUS c/o Mr. D. M. Tudtud, Jr.
Transportation	- GSO c/o Mr. R. M. Sanico/Mr. J. B. Belarmino
Intermission Number	- CAC/IHK c/o Prof. T. C. Zafra/Mr. J. M. Aberilla (<i>if needed</i>)
Parade Chants, Paraphernalia and Coordination	- IHK c/o Prof. V. B. Antipaso

Your usual support and cooperation is highly requested and appreciated.


JOSE L. BACUSMO
President