

## Visayas State University

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## Office of the President

3 January 2011

MEMORANDUM NO. 55
Series of 2011

T O: Dr. Emma S. Data

R E: Designation as Head, University Review Center

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, University Review Center effective January 1, 2011 until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

CC:

OVPAA OVPAF

JOSE L. BACUSMO

**OVPPRG** 

**OVPRE** 

OUS

Deans

**Directors** 

ODF/Budget

ODA

URC

IASO

**HRMDO** 

Accounting

COA

Cash

Records

File