

Office of the President

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12 July 2019

MEMORANDUM NO. 280 Series of 2019 DATE: 7-1V-19
TIME 9: IV ATT

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Dr. Othello B. Capuno

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E:

Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated as Officer-in-Charge of the Visayas State University on July 15-16, 2019 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc:

OVPAF

OVPI

OVPPRGEA

OVPRE

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Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File

