



25 May 2023

**MEMORANDUM NO.** 642  
Series of 2023

**T O: Mr. Randy S. Valenzona**

**R E: Deployment to the Dean of Students Office**

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective June 1, 2023, and will be deployed to the Dean of Students Office (DSO).

Kindly report to Ms. Chona A. Brit, OIC Dean of Students, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

  
**EDGARDO E. TULIN**,  
President

cc: Dr. DLSTan  
Ms. HSVColis  
Ms. CABrit  
Dr. JQMabalhin  
DSO  
DTE  
HRMO/RSPPRO  
Records  
File