



3 January 2018

MEMORANDUM NO. 01  
Series of 2018

- T O:** Task Force Committee Chairpersons and Co-chairpersons of the CHED-ISA
- KRA 1** Governance and Management  
Dr. Remberto A. Patindol  
Prof. Daniel M. Tudtud, Jr.  
Dr. Lourdes B. Cano
- KRA 2** Quality of Teaching and Learning  
Dr. Beatriz S. Belonias  
Prof. Jesusito L. Lim
- KRA 3** Quality of Professional Exposure, Research and Creative Work  
Dr. Othello B. Capuno  
Dr. Jose L. Bacusmo  
Dr. Victor B. Asio
- KRA 4** Support to Students  
Prof. Manolo B. Loreto, Jr.  
Ms. Andreli D. Pardales  
Mr. Eliezer L. Velasco
- KRA 5** Relations with the Community  
Prof. Efren B. Saz  
Dr. Ma. Juliet C. Ceniza  
Dr. Moises Neil V. Serioño
- Invited:**  
Dr. Editha G. Cagasan  
Dr. Lualhati M. Noriel
- R E:** Follow-up Meeting in Preparation for the CHED-ISA (Institutional Sustainability Assessment)

Let us meet on January 11, 2018 at 2:00 PM at the Office of the President to discuss the following:

1. Update about the Self Evaluation Document (SED) per KRA
2. Progress on the preparation of the supporting documents per KRA
3. Other Matters



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We are schedule to have the CHED-ISA sometime in February or early March but we can not proceed without the SED which have to be submitted to Dr. James Pattaguan for pre-evaluation before the document will be forwarded to the CHEDRO for evaluation. The SED will then finally be submitted to the CHED Central Office to schedule the exact date of the visit to the university.

It is suggested that the Chairperson for each KRA will meet the members of his/her committee before the scheduled meeting on January 11 to evaluate the progress of their preparation.

Your usual cooperation is enjoined.

  
EDGARDO E. TULIN  
President

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**Mission:** *Provide excellent instruction, conduct relevant research and foster community engagement that produce highly competent graduates necessary for the development of the country.*