



24 February 2022

MEMORANDUM CIRCULAR NO. 22

Series of 2022

T O: VPs, Directors, Deans, Department/Unit Heads

R E: Virtual Orientation on CSC and VSU Reward and Recognition Programs

Please be informed that there will be a **Virtual Orientation on CSC and VSU Reward and Recognition Programs** on February 28, 2022 at 1:30 pm via Zoom. This orientation will help the faculty and staff understand the guidelines and policies on R&R programs of the university and CSC particularly on HAP Award for Outstanding Government Workers. Dir. Rey Albert B. Uy, Director II, Western Leyte Satellite Office, CSC Region VIII is invited to orient everyone about the HAP Award.

In this regard, we encouraged interested faculty and staff to attend said virtual orientation.

Anticipating active participation in this activity.

Join Zoom Meeting Link:

<https://vsu-edu-ph.zoom.us/j/3980952320?pwd=dExSdWNVV05aV2dpS2JMZmZIZHEyZz09>

Meeting ID: 398 095 2320

Passcode: HAP2021

for **EDGARDO E. TULIN**
President *OIC 2/24/22*

Virtual Orientation on CSC and VSU Reward and Recognition Programs

Program:

February 23, 2022

1:00 p.m. - 1:30 p.m.	Registration	
1:31 p.m. – 2:00 p.m.	Opening Program	
	Invocation	
	Pambansang Awit	
	Welcome Message	Dr. Edgardo E. Tulin President
	Rationale on VSU R&R Programs	Ms. Honey Sofia V. Colis OIC Director-ODHRM
2:01 p.m.- 3:00 p.m.	CSC HAP Guidelines 2022	Dir. Rey Albert B. Uy Director-II, Field Director <i>CSC Western Leyte Field Office, Ormoc City</i>
3:01 pm - 3:30 p.m.	University Awards	Dr. Ma. Juliet C. Ceniza VP, Res. & Ext & Innovation Chairperson, Suggestion, Incentive and Award Committee
4:01 pm – 4:30 pm	Giving of Certificate of Recognition	
4:31-5:00 pm	Closing Remarks	Dr. Daniel Leslie S. Tan VP for Admin and Finance