



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

6 July 2006

**MEMORANDUM NO. 116**

Series of 2006

**T O: Dr. Oscar B. Posas**

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Tacloban City, you are hereby designated Officer-in-Charge of the Leyte State University on July 7, 2006 or until my return or the return of Pres. Milan.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**JESUSITO L. LIM**

Executive Officer & Officer-in-Charge

cc: OVPAA  
OVPAF  
OVPDEA  
OUS  
Deans  
Directors  
Personnel  
Accounting  
Cash  
COA  
ODF  
ODA  
Budget  
Records  
File