

## VISAYAS STATE UNIVERSITY

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Office of the President

27 December 2007

MEMORANDUM NO. <u>278</u> Series of 2007

T O: Dr. Felix J. Amestoso

R E: Designation as OIC, Department of Food Science and Technology

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Food Science and Technology effective January 1, 2008 to June 30, 2008 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

JOSE L. BACUSMO President

CC:

OVERG

**OVPAA** 

OVPAF

**OVPRE** 

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Deans

Directors

DFST HRMDO

ODF/Budget

ODA

COA

Accounting

Records

File